

INVITATION TO BID

**THE TRENTON SPECIAL SCHOOL DISTRICT
WILL ACCEPT BIDS FOR “DISTRICT WIDE MOWING and GROUNDS
MAINTENANCE”**

At Trenton Special School District

BIDS MUST BE SEALED WITH “Ground Maintenance Bid”

**INSTRUCTIONS TO BIDDERS & SPECIFICATIONS MUST
BE SECURED FROM THE CENTRAL OFFICE
201 WEST 10TH STREET.**

PICKUP HOURS MONDAY – FRIDAY 8:30 AM – 3:30 PM

BID OPENING WILL BE FRIDAY, APRIL 25TH AT 10:00 AM

**FOR INFORMATION CONTACT MR. JASON DRIGGERS
BY EMAIL jason.driggers@trentonssd.org
OR CALL 731-855-1191 (ASK FOR TAMMY)**

WE RESERVE THE RIGHT TO REJECT ANY AND ALL BIDS.

**INSTRUCTIONS TO THE BIDDERS FOR
SYSTEM WIDE MOWING & GROUNDS MAINTENANCE**

**Trenton Special School District
Trenton, TN
March 17, 2025**

Sealed proposals for the bid package on the above referenced project in Trenton, Tennessee will be received by the Trenton Special School District located at 201 West 10th Street, Trenton, Tennessee 38382, on Friday, April 25th, at 10:00 a.m. Bids will be opened and publicly read aloud at that time.

Bid specifications may be picked up at the following location:

**Trenton Special School District Central Office
201 West 10th Street
Trenton, TN 38382**

Pickup Times: M-F 8:30am – 3:30 pm

BID FORMS ARE AVAILABLE FROM THE TRENTON SPECIAL SCHOOL DISTRICT OFFICE ONLY. THIS WILL ENSURE A RECORD OF BIDDERS FOR DISTRIBUTION OF ADDENDA.

It is the intention of the Owner, Trenton Special School District, to contract direct with the party submitting the lowest and best bid. An agreement will be completed using a standard TSSD contract or purchase order.

All Contracts in excess of \$25,000.00 require the Contractor to be licensed if applicable.

LICENSING INFORMATION: Incorporated by reference is the "Contractor's Licensing Act of 1994" (T.C.A. §62-6-101, et seq.) and all prior applicable law (General Contractor's Law). Every invited bidder shall be required to be in compliance with an appropriate classification before your bid may be considered. You are further directed to provide your license number, expiration date thereof, and license classification, all of which must appear on the outside of the envelope containing the bid.

The Owner reserves the right to retain the two next lowest bidders quote until the lowest and best bidder enters into contract or purchase order agreement or until 60 days after bid opening, whichever is the shorter.

INSURANCE CERTIFICATES: The bidder who is selected to enter into a Contract for this work shall obtain and pay insurance coverage as required in this section. Contractor must provide his own health, liability, and workmen's compensation insurance. The Trenton Special School District shall be identified as an additional named insured for \$1,000,000.00 liability limit. Copy/proof of insurance must be furnished to Trenton Special School District.

INDEMNITY PROVISION: All bidders are to include provisions in their bid to incorporate the following Indemnity Provision into their scope of work. This Indemnity Provision shall be part of the Contract and/or Purchase Order Agreement between each successful bidder and Owner.

- To the fullest extent permitted by law, the Contractor and its subcontractors shall indemnify and hold harmless the TSSD, and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of the work provided that any such claim, damage, loss or expense (1) is attributable to bodily injury,

sickness, disease or death, or to injury or destruction of tangible property (other than the work itself) including the loss of the use resulting there from, and (2) is caused in the whole or in part by any negligent act or omission of any Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation or indemnity which would otherwise exist as to any party or person described in this paragraph.

In any and all claims against the TSSD, or any of their agents or employees by any employee and any Contractor, any Subcontractor, or anyone for whose act any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for any Contractor or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or any other employee benefit acts. In the event any provision or portion thereof should be deemed illegal or unenforceable, then all the remaining terms of this provision shall be fully legal and enforceable.

MODIFICATIONS AND WITHDRAWALS: Allowed as described per Proposal Form.

OPENING: Bids will be opened as announced in the Notice to Bid.

EXECUTION OF CONTRACT: Trenton Special School District reserves the right to accept any Bid, and to reject any and all Bids, or to negotiate Contract Terms with the various bidders, when such is deemed by TSSD to be in their best interest.

Bidders shall be prepared to execute a formal Contract Agreement within twenty (20) days after receipt of notice of bid acceptance.

Bidders shall upon execution of a formal Contract Agreement commence work with an adequate force and adequate equipment on the date specified (July 1, 2025) and to complete the Work in the time stipulated.

SUBMITTAL: Submit Completed Bid Form in accordance with the requirements of the Specifications.

BID FORM: The bid must be submitted on the proper form to receive consideration. Bid forms have been prepared to facilitate bidding any component or combination of components.

SUBSTITUTIONS: Any bidder proposing to use materials other than specified should have prior approval from the TSSD Grounds Overseer – Jason Driggers.

QUESTIONS: Submit all Questions regarding Specifications, the Bid Form, or these Instructions to Bidders to The Trenton Special School District, JASON DRIGGERS at jason.driggers@trentonssd.org. Replies will be issued as Addenda and will become part of the Contract. Copies of Addenda will be issued to each person or entity recorded as having received Bidding Documents.

A MANDATORY PRE-BID WALK THROUGH MUST BE COMPLETED PRIOR TO BIDDING THIS PROJECT. THE PURPOSE OF THE WALK THROUGH IS TO ANSWER ANY QUESTIONS, IDENTIFY THE PROPERTY LINES AND DEFINE THE SCOPE OF WORK.

THE WALK THROUGH CAN BE SCHEDULED BY EMAILING JASON DRIGGERS AT jason.driggers@trentonssd.org or calling The Trenton Special School District Central Office at 731-855-1191 (ASK FOR TAMMY).